

Privacy Policy for Contact Form, Initial Phone Call & Initial Session

- I ask for your e-mail address and phone number so I can contact you to respond to your enquiry.
- I will call you for an initial chat and I may make some notes as a memory aid.
- We may decide to proceed to an initial session during which I will take a personal history from you.
- Any information you share on the contact form, in a phone conversation or in an initial session is confidential.
- Any electronic data is held on password protected devices and notes are held in password protected word documents.
- In the event that we decide not to work together then your contact form, any subsequent e-mails you have sent and any notes I have made will be deleted. Equally if you submit a contact form and decide you don't want to progress any further, I will delete your contact form e mail. It will be deleted within three weeks of responding to your enquiry if I have not heard back from you.
- In the event that we decide to work together I will provide my full Privacy Policy. If you would like to see my full Privacy Policy in advance a copy can be provided on request.